

North Dakota Board of Nursing

Meeting Minutes – November 18-19, 2010

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| Call to Order: | November 18, 2010 at 8:30 a.m. – Board of Nursing Conference Room, 919 S 7 th Street Ste 504 Bismarck ND | | |
| Roll Call: | Eight board members present as follows: Nelson (Buzz) Benson, RN, President Charlene Christianson, RN, Treasurer Daniel Rustvang, RN Angela Levi, LPN Absent: Elizabeth Anderson, LPN Staff Present: Constance Kalanek, RN, Executive Director Patricia Hill, RN, Asst. Director for Practice & Discipline Jane Hoerner, RN, Associate Director for Education Julie Traynor, RN, Vice-President Deborah Smith, RN Melissa Frank, LPN Karen LaLonde, Public Member Karla Bitz, RN, Associate Director Julie Schwan, Admin Services Coordinator Other individuals were present as indicated on the roster. Sitting Bull College nursing students & faculty were present for the meeting on November 18th. | | |
| AGENDA | ACTION | | |
| Karen LaLonde | Public member Karen LaLonde has accepted a position at Medcenter One and will resign as a public member at the end of this meeting as she will no longer meet the requirements in NDCC 43-12.1-06. Qualifications of board members. Board members thanked her for her service to the board. | | |
| 1.1 Consent Agenda | <i>Discussion:</i> The board reviewed the consent agenda. It was noted that agenda item 8.61 (b) UAP Statistics was missing on the consent agenda. <i>Motion:</i> Rustvang, seconded by Traynor to: ADOPT THE CONSENT AGENDA WITH THE ADDITION OF 8.61 (b) UAP STATISTICS. <i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried. | | |
| 1.2 Agenda | <i>Discussion:</i> The agenda was reviewed as distributed. No changes were identified. <i>Motion:</i> Traynor, seconded by Levi to: APPROVE THE AGENDA AS DISTRIBUTED. <i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried. | | |
| 1.3 Open Forum 9:00 a.m. | No one was present to address the board during open forum. | | |
| 2.1 September 16-17, 2010 Meeting Minutes | <i>Discussion:</i> The minutes of the September 16, 2010 meeting were reviewed. No changes were identified. <i>Motion:</i> Traynor, seconded by Frank to: APPROVE THE MINUTES OF THE SEPTEMBER 16, 2010 MEETING AS DISTRIBUTED. <i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried. | | |
| 3.1 Financial Statements | Financial Statements through October 31, 2010 were reviewed. The board reviewed the comparison in actual income expenditures to date from last year to this year. Income is at 27% and expenses at 34% of budgeted. | | |
| 3.11 2009-2010 Audit Report – EideBailly 8:45 a.m. (11/18) | Nora Fruhe, CPA with EideBailly was present to review the 2009-2010 fiscal year audit report with the board. She indicated that the board is in very good financial position with the ability to take on additional projects if needed. It was noted that at least 50% of the reserve funds is deferred revenue. There were no findings from the audit to report, with the exception of the finding that the board does not prepare its own financial statements as required under the new accounting standards. Ms. Fruhe indicated that 80% of their clients do not meet this criterion, and it is only feasible in larger organizations. <i>Motion:</i> Traynor, seconded by LaLonde to: ACCEPT THE 2009-2010 AUDIT REPORT. (NDCC 43-12.1-08(d)). <i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried. | | |
| 3.12 Request for funding – Center for Nursing | <i>Discussion:</i> The board reviewed a proposal to fund the proposed Center for Nursing. The board has agreed to be the fiscal agent for an Otto Bremer Foundation Grant that was received to help establish the Center for Nursing. The \$38,000 Otto Bremer grant funding is contingent on obtaining matching funds. It was proposed that the nursing needs funding of \$35,000 for this year with an additional \$35,000 from FY 11-12 for a total of \$70,000 be allocated to the Center for Nursing to help establish the Center. The Nurse Leadership Council and NDONE have contributed funds totaling \$3400. Once the Center for Nursing is established, continued funding would be sought through grants. <i>Motion:</i> Traynor, seconded by Christianson to: APPROVE THE REQUEST FOR FUNDING FOR THE PROPOSED CENTER FOR NURSING (NDCC 43-12.1-08-2(k)). <i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried. | | |

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| 3.3 State Facts | The handout of state facts will be updated and distributed after the renewal cycle is completed at the end of December. | | | | | | | | | | | | | | | |
| 3.4 Suggestions for Media Relations | Media relations were discussed at the September retreat, and staff reported that newspapers in the new board member's hometown have been notified of their appointments. Both papers published articles announcing Smith and Levi's appointment. The published articles were reviewed. Kalanek asked for input and suggestions on further media releases related to the Board. | | | | | | | | | | | | | | | |
| 3.5 Potential Merger/Collaboration of ND Nurse Leadership Council & ND Nursing Education Capacity Team | <p>Benson and Traynor reported that the ND Nurse Leadership Council and ND Nursing Education Capacity Team are researching the idea of merging the two organizations. They noted that the membership on both groups consists of many of the same individuals. The merger would eliminate duplication of resources. The two groups began discussion on a possible merger about six months ago and the board is being asked if they would support a merger.</p> <p><i>Motion:</i> Traynor, seconded by Christianson to: SUPPORT MERGER/COLLABORATION OF ND NURSE LEADERSHIP COUNCIL AND ND NURSING EDUCATION CAPACITY SUMMIT TEAM. (NDCC 43-12.1-08-2(k)).</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> | | | | | | | | | | | | | | | |
| 3.6 Committee appointments of external members – NEC | <p><i>Discussion:</i> One application has been received for the last open position for an external member on the Nursing Education Committee. Jacqueline Reep-Jarmin has applied and her credentials were reviewed.</p> <p><i>Motion:</i> Rustvang, seconded by Christianson to: APPROVE THE FOLLOWING EXTERNAL COMMITTEE MEMBER TO BOARD COMMITTEE: NEC- JACQUELINE REEP JARMIN, RN</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> | | | | | | | | | | | | | | | |
| 4.1 Administrative Settlements – Practice | <p><i>Discussion:</i> Two individuals have signed and submitted an administrative settlement for practice without a license/registration since the last meeting. The settlements were reviewed and considered by the board.</p> <p><i>Motion:</i> Traynor, seconded by Rustvang to: ACCEPT THE ADMINISTRATIVE SETTLEMENTS FOR PRACTICE WITHOUT A LICENSE/REGISTRATION FOR THE FOLLOWING:</p> <table><tr><th>NAME</th><th>Lic/Reg #</th><th>City, State</th><th>Sanction</th><th>Penalty Fee</th></tr><tr><td>Secor-Turner, Molly</td><td>RN Endorsement Applicant</td><td>Fargo, ND</td><td>Reprimand</td><td>\$800</td></tr><tr><td>Roth, Sandra</td><td>R23246</td><td>Glen Ullin, ND</td><td>Reprimand</td><td>\$200</td></tr></table> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> | NAME | Lic/Reg # | City, State | Sanction | Penalty Fee | Secor-Turner, Molly | RN Endorsement Applicant | Fargo, ND | Reprimand | \$800 | Roth, Sandra | R23246 | Glen Ullin, ND | Reprimand | \$200 |
| NAME | Lic/Reg # | City, State | Sanction | Penalty Fee | | | | | | | | | | | | |
| Secor-Turner, Molly | RN Endorsement Applicant | Fargo, ND | Reprimand | \$800 | | | | | | | | | | | | |
| Roth, Sandra | R23246 | Glen Ullin, ND | Reprimand | \$200 | | | | | | | | | | | | |
| 4.3 Voluntary Surrender | <p><i>Discussion:</i> Two individuals have submitted voluntary surrenders, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Voluntary Surrenders.</p> <p><i>Motion:</i> Christianson, seconded by Smith to: APPROVE AND ACCEPT THE TERMS OF THE PROPOSED VOLUNTARY SURRENDER AS A FINAL ORDER OF THE BOARD FOR THE FOLLOWING INDIVIDUALS:</p> <table><tr><th>NAME</th><th>LIC/REG#</th><th>CITY, STATE</th><th>PENALTY FEE</th></tr><tr><td>Bubach, Stephanie</td><td>106519UAP</td><td>Bismarck, ND</td><td>\$100</td></tr><tr><td>Miller, Julie</td><td>L3710</td><td>Breckenridge, MN</td><td>N/A</td></tr></table> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> | NAME | LIC/REG# | CITY, STATE | PENALTY FEE | Bubach, Stephanie | 106519UAP | Bismarck, ND | \$100 | Miller, Julie | L3710 | Breckenridge, MN | N/A | | | |
| NAME | LIC/REG# | CITY, STATE | PENALTY FEE | | | | | | | | | | | | | |
| Bubach, Stephanie | 106519UAP | Bismarck, ND | \$100 | | | | | | | | | | | | | |
| Miller, Julie | L3710 | Breckenridge, MN | N/A | | | | | | | | | | | | | |
| 4.41 Stipulation for Settlement – Jodi Gaeta, L10343 | <p><i>Discussion:</i> A Stipulation for Settlement was received from Jodi Gaeta, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (2).</p> <p><i>Motion:</i> Frank, seconded by LaLonde to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JODI GAETA, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none">◆ SUSPEND THE LICENSE TO RUN CONCURRENT WITH THE MN BOARD OF NURSING CONSENT ORDER; HOWEVER, THE SUSPENSION SHALL BE STAYED DURING WHICH STAY THE LICENSE SHALL BE ENCUMBERED ACCORDING TO THE TERMS AND CONDITIONS OF THE BOARD ORDER, AS LONG AS SHE REMAINS COMPLIANT WITH THIS ORDER AND THE MN BOARD OF NURSING CONSENT ORDER,◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, recuse; Rustvang, yes; Smith, recuse; Traynor, yes; 6 yes, 0 no, 2 recuse, 1 absent. Motion carried.</p> | | | | | | | | | | | | | | | |

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| 4.42 Stipulation for Settlement – Connie Teske, L3311 | <p><i>Discussion:</i> A Stipulation for Settlement was received from Connie Teske, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3).</p> <p><i>Motion:</i> Frank, seconded by LaLonde to:</p> <p>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR CONNIE TESKE, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A REPRIMAND; • ASSESS A \$300 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, recuse; Rustvang, yes; Smith, recuse; Traynor, yes; 6 yes, 0 no, 2 recuse, 1 absent. Motion carried.</p> |
| 4.43 Stipulation for Settlement – Janelle Anderson, R29138 | <p><i>Discussion:</i> A Stipulation for Settlement was received from Janelle Anderson, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1(6).</p> <p><i>Motion:</i> Rustvang, seconded by Traynor to:</p> <p>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JANELLE ANDERSON, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ENCUMBER THE LICENSE FOR EIGHTEEN MONTHS; • ASSESS A \$500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, recuse; Rustvang, yes; Smith, recuse; Traynor, yes; 6 yes, 0 no, 2 recuse, 1 absent. Motion carried.</p> |
| 4.44 Stipulation for Settlement – Tricia Allen, R34762 | <p><i>Discussion:</i> A Stipulation for Settlement was received from Tricia Allen, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (2)(10).</p> <p><i>Motion:</i> Traynor, seconded by LaLonde to:</p> <p>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR TRICIA ALLEN, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A REPRIMAND; • ASSESS A \$500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote :</i> Anderson, absent; Benson, recuse; Christianson, yes; Frank, yes; LaLonde, yes; Levi, recuse; Rustvang, yes; Smith, recuse; Traynor, yes; 5 yes, 0 no, 3 recuse, 1 absent. Motion carried.</p> |
| 4.45 Stipulation for Settlement – Melana Howe, R24489 | <p><i>Discussion:</i> A Stipulation for Settlement was received from Melana Howe, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (9).</p> <p><i>Motion:</i> Traynor, seconded by Christianson to:</p> <p>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR MELANA HOWE, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A REPRIMAND; • ASSESS A \$300 PENALTY FEE PLUS COSTS & DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, recuse; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 0 no, 1 recuse, 1 absent. Motion carried.</p> |
| 4.46 Stipulation for Settlement – Dorene Fandrich, L6894 | <p><i>Discussion:</i> A Stipulation for Settlement was received from Dorene Fandrich, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14(3) and NDAC 54-02-07-01.1 (5)(6)(7).</p> <p><i>Motion:</i> Traynor, seconded by LaLonde to:</p> <p>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR DORENE FANDRICH, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ♦ ENCUMBER THE LICENSE TO TWO YEARS; ♦ ASSESS A \$300 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ♦ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, recuse; Rustvang, yes; Smith, recuse; Traynor, yes; 6 yes, 0 no, 2 recuse, 1 absent. Motion carried.</p> |

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| 4.71 Request for Reinstatement – Robyn Berge, L9540 | <p><i>Discussion:</i> Robyn Berge, LPN was present for this agenda item and requested reinstatement of her LPN license. The board reviewed the Disciplinary Review Panel recommendation to reinstate her license to encumbered status for two years with participation in the Workplace Impairment Program during the encumbrance. The board discussed her recovery and future plans with her.</p> <p><i>Motion:</i> Rustvang, seconded by Traynor to: GRANT ROBYN BERGE'S REQUEST FOR REINSTATEMENT OF THE LPN LICENSE TO ENCUMBERED STATUS FOR TWO YEARS, WITH PARTICIPATION IN THE WORKPLACE IMPAIRMENT PROGRAM DURING THE PERIOD OF ENCUMBRANCE ACCORDING TO THE TERMS AND CONDITIONS SET OUT IN THE BOARD ORDER AND WORKPLACE IMPAIRMENT PROGRAM AGREEMENT.</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |
| 4.72 Request for Reinstatement – Shelli Hayes, L8524 | <p><i>Discussion:</i> Shelli Hayes has requested reinstatement of her LPN license from encumbered status to full licensure. The board reviewed the current order and discussed the Disciplinary Review Panel recommendation to reinstate the license to full licensure status. The terms and conditions of the board order dated November 15, 2007 have been completed as reported by staff.</p> <p><i>Motion:</i> Rustvang, seconded by Christianson to: GRANT SHELLI HAYES' REQUEST FOR REINSTATEMENT OF THE LPN LICENSE TO FULL STATUS AS SHE HAS COMPLIED WITH TERMS AND CONDITIONS OF BOARD ORDER DATED NOVEMBER 15, 2007</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |
| 4.11.1 Miscellaneous – Sarah Bockheim 104517 UAP/MA | Sarah Bockheim, UAP, was issued a Notice of Temporary Suspension on October 19, 2010 until retracted, modified, or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board. |
| 4.12.1 Investigative Plan | <p><i>Discussion:</i> At their September meeting, the board had discussed the issue of the effective date of a board order for suspension or revocation. The board had discussed whether the suspension begins at the time the licensee/registrant signs the settlement, or at the time that the board accepts the order. The board reviewed a revision to the investigative plan that outlines the procedures for an individual who submits a signed settlement agreement for acceptance by the board and it is determined that continued practice of the licensee or registrant may constitute a continuing and imminent threat to the public safety. The actions include that the individual may voluntarily agree through the signed settlement agreement to immediately cease the practice of nursing as of the date of signing the document, even though the effective date of the Board Order will be the date the action is taken by the board, or the board may issue a suspension under the Administrative Code.</p> <p><i>Motion:</i> Christianson, seconded by Smith to: APPROVE THE REVISED DRAFT POLICY "INVESTIGATIVE PLAN" RELATED TO THE PROCESS FOR SETTLEMENT AGREEMENTS.</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |
| 4.12.2 Expungement of Disciplinary Action | <p><i>Discussion:</i> The board reviewed a proposed revision to the "Expungement of Disciplinary Action" policy and procedure. It was noted that although state law may allow expungement of the disciplinary action, federal law may not. The revision adds a requirement for the board to inform the individual to check federal regulations in addition to state laws and regulations for reporting requirements</p> <p><i>Motion:</i> Traynor, seconded by Rustvang to: APPROVE THE REVISED DRAFT POLICY "EXPUNGEMENT OF DISCIPLINARY ACTION" RELATED TO NOTIFICATION OF LICENSEE OR REGISTRANT.</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |
| 4.13 Reporting compliance Status of Government Agencies | NCSBN is the reporting agent for the Board of disciplinary action to HIPDB and NPDB. The National Practitioner DataBank is being reviewed for reporting compliance, and the Board of Nursing has been noted as "under review" for certain inconsistencies discovered by comparing board minutes and the public notice to the information submitted to HIPDB. Staff noted that most issues identified occurred when an immediate temporary suspension was issued prior to the board taking action, so there was a discrepancy in dates, or the reviewers noted issues that the board discussed but did not take a formal action. Staff responded to the compliance report and is waiting for notification of compliance. |

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| 5.11 Sitting Bull College Program Survey Report (NEC) | <p><i>Discussion:</i> D'Arlyn Bauer, Director of the Nursing program was present for this agenda item. The report of the ASPN onsite program survey conducted by Hoerner and Kalanek on September 21st was reviewed by the Nursing Education Committee in detail. There were no issues of non-compliance and two issues of partial compliance identified for NDAC 54-03.2-02-05 Nursing Program Evaluation and NDAC 54-03.2-05-01 Student Policies. The Nursing Education Committee recommends full approval for two years with a return onsite focused survey in 2012 to address areas of partial compliance. If the areas of partial compliance are met in 2012, the program may request an additional three year approval.</p> <p><i>Motion from the Nursing Education Committee:</i> THE NURSING EDUCATION COMMITTEE RECOMMENDS TO THE BOARD THAT THE PROGRAM IS IN SUBSTANTIAL COMPLIANCE WITH NDAC 54-03.2 AND GRANT FULL APPROVAL FOR TWO (2) YEARS, WITH A FOCUSED ONSITE SURVEY IN 2 YEARS (2012). THE FOCUSED SURVEY IN 2012 WILL CONCENTRATE ON THE FOLLOWING:</p> <ol style="list-style-type: none"> 1. CONTINUING EVOLUTION OF PROGRAM ASSESSMENT/EVALUATION, SPECIFICALLY IN THE AREA OF ONGOING UTILIZATION AND FORMAL DOCUMENTATION OF ASSESSMENT FINDINGS AND THE ASSOCIATED KEY DECISION MAKING. 2. STUDENT RETENTION THROUGHOUT THE PROGRAM. 3. DOCUMENTATION THAT STUDENTS ARE MEETING THE ADMISSION/PROGRESSION/GRADUATION AND HEALTH REQUIREMENTS OF THE PROGRAM. <p>UPON COMPLETION OF THE FOCUSED SURVEY, THE PROGRAM MAY REQUEST AN ADDITIONAL THREE-YEAR APPROVAL THROUGH AY 2015-2016, IF FULLY (OR SUBSTANTIALLY) COMPLIANT WITH NDAC 54-03.2</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |
| 5.12 University of ND Program Survey Report (NEC) | <p><i>Discussion:</i> Julie Anderson, Dean of the College of Nursing was present for this agenda item via teleconference. Hoerner and Kalanek performed on onsite survey visit to the UND BSN and MSN programs on October 18-20, 2010 in conjunction with CCNE. The Nursing Education Committee reviewed the survey report in detail. There were no issues of partial or non-compliance and all requirements of the rules were fully met. The NEC recommends full approval for five years with a paper survey submission in 2015, with an additional five year approval upon satisfactory review of the paper survey.</p> <p><i>Motion from the Nursing Education Committee:</i> THE NURSING EDUCATION COMMITTEE RECOMMENDS TO THE BOARD OF NURSING:</p> <ol style="list-style-type: none"> 1. THAT THE UND COLLEGE OF NURSING IS IN FULL COMPLIANCE WITH NORTH DAKOTA ADMINISTRATIVE CODE 54-03.2; AND 2. GRANT CONTINUED FIVE YEAR FULL APPROVAL OF THE BACCALAUREATE AND GRADUATE NURSING PROGRAMS UNTIL 2015, WITH A PAPER SURVEY SUBMISSION IN 2015. <p>UPON SATISFACTORY REVIEW OF THE SUBMITTED SURVEY DOCUMENT IN 2015, THE PROGRAM MAY RECEIVE AN ADDITIONAL FIVE YEAR FULL APPROVAL TO THE YEAR 2020.</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |
| 5.13 Turtle Mountain Community College (NEC) | <p><i>Discussion:</i> Joanne Blue, RN, MSN, TMCC Nursing Director was present for this agenda item. Traynor and Kalanek performed an onsite survey visit on November 4, 2010. The Nursing Education Committee reviewed each rule and the program's compliance with those rules. There were no issues of non-compliance. There were three issues of partial compliance noted: NDAC 54-03.2-03-02 Practical or associate degree nurse program administrator qualifications; NDAC 54-03.2-04-06 Nonclinical faculty qualifications; NDAC 54-03.2-04-07 Preceptors. Seven areas of met progressing were noted as follows:</p> <p>NDAC 54-03.2-02-04 Nursing Program consistency with sponsor institution NDAC 54-03.2-02-05 Nursing program evaluation. NDAC 54-03.2-03-01 Administrator responsibilities. NDAC 54-03.2-04-01 Faculty responsibilities. NDAC 54-03.2-05-01 Student Policies NDAC 54-03.2-06-01 General Curriculum NDAC 54-03.2-06-07 Nursing Curriculum.</p> <p>The committee recommends that the program receive initial approval for one year with a focused on-site survey in Fall 2011 and may not admit more than 12 students beginning in spring semester 2011. The areas of partial and met progressing compliance for the focused survey were reviewed. It was noted that administration is supportive of the nursing program and tight parameters have been set for the program to follow to succeed.</p> |

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| 5.13 Turtle Mountain Community College - (continued) | <p><i>Motion from the Nursing Education Committee:</i> THE NURSING EDUCATION COMMITTEE RECOMMENDS TO THE BOARD THAT THE PROGRAM IS IN SUBSTANTIAL COMPLIANCE WITH NDAC 54-03.2-08 AND GRANT INITIAL APPROVAL FOR ONE (1) YEAR WITH A FOCUSED ONSITE SURVEY IN FALL 2011 AND MAY ADMIT NOT MORE THAN 12 STUDENTS BEGINNING IN SPRING SEMESTER 2011. THE FALL SEMESTER 2011 FOCUSED SURVEY WILL CONCENTRATE ON THE FOLLOWING:</p> <ol style="list-style-type: none"> 1. CONTINUING EVOLUTION OF PROGRAM ASSESSMENT/EVALUATION, SPECIFICALLY IN THE AREA OF ONGOING UTILIZATION AND FORMAL DOCUMENTATION OF ASSESSMENT FINDINGS AND THE ASSOCIATED KEY DECISION MAKING. 2. CONTINUED REFINEMENT OF STUDENT ADMISSION, PROGRESSION AND RETENTION POLICIES. 3. EVOLUTION OF THE NURSING CURRICULUM. 4. FURTHER REFINEMENT OF THE PRECEPTOR POLICIES. 5. THE ADMISSION OF THE SECOND COHORT OF STUDENTS WILL DEPEND UPON THE PROGRAM'S ABILITY TO PROGRESS TOWARD FULL COMPLIANCE WITH THE NDAC 54-03.2 STANDARDS FOR NURSING EDUCATION PROGRAMS. <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |
| 5.31 MSU Medication Assistant I Program (examination breach) | <p><i>Discussion:</i> Mary Mercer, Community Training Core Coordinator for MSU Medication Assistant I Program was present via teleconference for this agenda item. Minot State University (ND Center for Persons with Disabilities) has a Medication Assistant I Program approved by the board through May 2011. The program contracts their course to over 62 facilities throughout the state and the ND Department of Corrections. On September 27, 2010, Ms. Mercer notified the board staff of a breach in test security. On September 29, 2010, all facilities were informed to stop administering the examination and a new test was developed and received in the board office on October 28, 2010. The board reviewed the history of a previous breach by MSU Medication Assistant I program. Ms. Mercer reviewed the incident and steps she took following her knowledge of the breach. She indicated this was an isolated situation, and a new test was developed as quickly as possible. The board discussed with Ms. Mercer the possibility of developing multiple exams for the course. The staff recommends a non-disciplinary letter of concern be issued to the program.</p> <p><i>Motion:</i> Traynor, seconded by Levi to: ISSUE A LETTER OF CONCERN TO MSU MEDICATION ASSISTANT I PROGRAM FOR THE SECURITY BREACH RELATED TO THE UNAUTHORIZED AVAILABILITY OF THE EXAMINATION.</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> <p><i>Discussion:</i> The newly constructed examination is being used but board staff has not approved any applications until board approval of the revised examination from this course.</p> <p><i>Motion:</i> Traynor, seconded by Christianson to: APPROVE THE USE OF A NEWLY CONSTRUCTED EXAMINATION CONSISTENT WITH CONTINUED APPROVAL OF THE COURSE OFFERED BY MSU FROM MAY 2007 THROUGH MAY 2011 AND REQUIRE THAT ALL STANDARDS ARE MET FOR NDAC CHAPTER 54-07-06.1 MEDICATION ASSISTANT PROGRAM REQUIREMENTS.</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |
| 5.32 The Evangelical Lutheran Good Samaritan Society Medication Assistant I Program | <p><i>Discussion:</i> The Evangelical Lutheran Good Samaritan Society has submitted a Medication Assistant Program I for continued approval. The course is used throughout the state in the Good Samaritan facilities. There were no major updates to the course and the course meets the board's guidelines for medication assistant program I courses. Staff indicated a concern that some applications that have been received by individuals indicate course completion in one day.</p> <p><i>Motion:</i> Traynor, seconded by Christianson to: GRANT CONTINUED APPROVAL FOR THE MEDICATION ASSISTANT I PROGRAM OFFERED BY THE EVANGELICAL LUTHERAN GOOD SAMARITAN SOCIETY OF SIOUX FALLS, SD FROM NOVEMBER 2010 THROUGH NOVEMBER 2014 AS THEY ARE IN FULL COMPLIANCE OF NDAC CHAPTER 54-07-06.</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |
| 5.41 Ratification of Approval of contact hours: "Provision of High Quality Nursing Care" | <p><i>Discussion:</i> The board reviewed staff presentations for 15.3 contact hours for "Provision of High Quality Nursing Care" for re-approval. The board discussed the possibility of putting these courses on the website in a webinar format at a later time.</p> <p><i>Motion:</i> Rustvang, seconded by Levi to: APPROVE THE "PROVISION OF HIGH QUALITY NURSING CARE FOR CONTACT HOURS AS DESIGNATED PER PRESENTATION FOR A TOTAL OF 15.3 CONTACT HOURS FROM NOVEMBER 2010 THROUGH NOVEMBER 2012.</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |

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| 5.52 Report of Out-of-State Students (Summer 2010 and Fall 2010) | <p><i>Discussion:</i> The board reviewed the report of out-of-state students practicing in ND for Summer 2010. There was a total increase of 21 students from last summer. The Fall 2010 summary indicates an increase of 64 students from Fall 2009 to Fall 2010. Staff request that this agenda item be moved to the consent agenda for future meetings.</p> <p><i>Motion:</i> Smith, seconded by LaLonde to:</p> <p>MOVE THE AGENDA ITEM REPORT OF OUT-OF-STATE STUDENTS TO THE CONSENT AGENDA UNDER 8.9 EDUCATION.</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |
| 7.12 Practice Statement – Administration of Anesthetic Agents by the RN | <p><i>Discussion:</i> A task force of the Nurse Practice Committee reviewed the current practice statement “Administration of Anesthetic Agents by the RN” to consider revising the practice statement to allow the RN to use anesthetic agents (specifically Propofol) when assisting a physician or anesthesia provider to obtain an airway. Sanford Health also requested the board consider RN administration of propofol in palliative care. During the task force discussion, representatives from Sanford Health requested that the palliative care issue be considered at a later time, and to focus discussion on the practice of assisting with obtaining an airway. The board discussed the draft practice statement presented by the Nurse Practice Committee Task Force and how to clearly word the board’s intent. The board also considered feedback from the task force on the draft statement.</p> <p><i>Motion:</i> Frank, seconded by Traynor to:</p> <p>ADOPT THE REVISED DRAFT PRACTICE STATEMENT “ROLE OF THE RN: ADMINISTRATION OF ANESTHETIC AGENTS EFFECTIVE IMMEDIATELY.</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, no; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, abstain; Smith, yes; Traynor, yes; 6 yes, 1 no, 1 abstain, 1 absent. Motion carried.</p> <p><i>Discussion:</i> The Nurse Practice Committee Task Force also recommended that the board retire the current practice statement as the new one would replace it.</p> <p><i>Motion by Nurse Practice Committee:</i></p> <p>THE NURSE PRACTICE COMMITTEE RECOMMENDS THAT THE BOARD RETIRE THE CURRENT PRACTICE STATEMENT “ADMINISTRATION OF ANESTHETIC AGENTS BY THE RN”.</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, no; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 7 yes, 1 no, 1 absent. Motion carried.</p> |
| 7.13 Practice Statements (a) Abandonment (b) Role of the Nurse in Pain Management (9.5 NPC) | <p><i>Discussion:</i> The Nurse Practice Committee met on September 30, 2010 and reviewed two practice statements “Abandonment” and “Role of the Nurse in Pain Management”. Minor changes were suggested in both to change “patient” to “client” and add “across the life span” to the Role of the Registered Nurse in Pain Management”. The committee will be reviewing practice statements using a rotational process. They discussed that only substantive changes for revisions to practice statements are to be brought forward for review by the Board.</p> <p><i>Motion by the Nurse Practice Committee:</i></p> <p>THE NURSE PRACTICE COMMITTEE RECOMMENDS THAT THE BOARD ADOPT THE REVISIONS TO THE TWO SEPARATE PRACTICE STATEMENTS ENTITLED “ABANDONMENT” AND “THE ROLE OF THE NURSE IN PAIN MANAGEMENT.”</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |
| 7.31 Prescriptive Authority – Leslee Naslund Margaret Soforenko | <p><i>Discussion:</i> Two applicants for prescriptive authority have submitted collaborative physician affidavits from physicians that do not yet have full licensure by the ND Board of Medical Examiners. Staff recommends approval upon verification of physician’s full licensure.</p> <p><i>Motion:</i> Christianson, seconded by Rustvang to:</p> <p>APPROVE THE APPLICATIONS FOR PRESCRIPTIVE AUTHORITY FOR THE FOLLOWING PENDING RECEIPT OF NOTIFICATION OF FULL LICENSURE FOR THEIR COLLABORATIVE PHYSICIANS ACCORDING TO NDAC 54-05-03.1-09. REQUIREMENTS FOR PRESCRIPTIVE AUTHORITY:</p> <ul style="list-style-type: none"> • LESLEE NASLUND APRN, FNP • MARGARET SOFORENKO , APRN, ACUTE NP <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |
| 7.32 Request from NDDHS – Issuance of Medicaid Provider Number to CNS | <p>ND Dept of Human Services has requested the board’s feedback on issuing a Medicaid provider number to Clinical Nurse Specialists (CNS). This is primarily for billing issues, and is not the same issue as the primary care provider issue for Nurse Practitioners. The board did not have any concerns with issuing a Medicaid provider number for billing purposes.</p> <p><i>Motion:</i> Rustvang, seconded by Smith to:</p> <p>SUPPORT THE REQUEST FROM NDDHS TO ISSUE A MEDICAID PROVIDER NUMBER TO THE CLINICAL NURSE SPECIALIST (CNS).</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |

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| 7.33 Registration for the 2011 NCSBN APRN Summit on 1/12-13/2011 – Waiver | NCSBN will waive fees and cover expenses for three individuals to attend the APRN Summit on January 12-13, 2011. APRN board members will let Kalanek know if they can attend. |
| 7.41 Nurse Licensure Compact Duplicate License Report | The board reviewed the Nurse Licensure Compact Duplicate License Report. Seven individuals are licensed in our state and another compact state. All states have been notified. |
| 7.5 Administrative Rule Promulgation/Legislative Council Issues | The board office has been informed that the administrative rules that the board finally adopted at the last meeting are consistent with the law and approved to their legality. The final step prior to implementation is the Legislative Administrative Rules Committee. The rules missed the deadline for the December meeting, so will be considered at their next scheduled meeting in March with a possible effective date of April 1, 2011. |
| 7.51 Legislative Bills Affecting State Agencies | The board reviewed a letter from Legislative Council regarding the requirement for fiscal notes for any legislation that has a financial impact on the board. The board also reviewed testimony from Darlene Bartz to the Long-Term Care Committee on September 28, 2010 related to the Study of Registration of Long-Term Care Professionals. The board also reviewed a letter from the ND Nurse Practitioner Association related to elimination of the physician collaborative agreements for advance practice nurses. |
| 7.53 Communication with Senators and Representatives | Board members discussed their contact with legislators and noted a common concern was the number of requests for funding since the state is in a surplus situation. |
| 7.54 Legislative Monitoring Proposals | <p><i>Discussion:</i> The board reviewed proposals for legislative monitoring from Cal Rolfson and Bruce Murry. Both were present at separate times to meet with the board and discuss their experience and background. The board reviewed the fee structures and legislative experience of both.</p> <p><i>Motion:</i> Traynor, seconded by LaLonde to:</p> <p>APPROVE CAL ROLFSON FOR LEGISLATIVE MONITORING DURING THE 2011 SESSION ACCORDING TO THE AGREED UPON TERMS.</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |
| 7.55 Support of APRN Legislation – updates | The board reviewed a letter from the Board to ND Nurse Practitioner Association informing them of the board's action at their September meeting to support their legislative proposal to amend the Nurse Practices Act to eliminate the requirement of a collaborative agreement with a licensed physician for prescriptive authority. |
| 7.56 Request for Support for Licensed Addiction Counselors to access PDMP (11/19 @ 8:35) | <p>Kurt Synder, Heartview Foundation, JoAnne Hoesel, ND Dept of Human Services, and Christy Anderson, ND Addiction Counselors Association were present to address the board regarding access to the Prescription Drug Monitoring Program (PDMP) database for licensed addiction counselors. The group is requesting the board's support for immediate access for addiction counselors for use when counseling chemical dependent clients. Currently they are required to request the information through a release of information which can take up to a few days. They discussed how helpful having immediate access to this information would be for appropriate diagnosis and better recommendations when the client is in the office. The Board of Nursing does not have direct access and the board directed staff to investigate that possibility as well.</p> <p><i>Motion:</i> Rustvang, seconded by Traynor to:</p> <p>SUPPORT THE REQUEST OF LICENSED ADDICTION COUNSELORS TO ACCESS PDMP.</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> <p><i>Motion:</i> Rustvang, seconded by Christianson to:</p> <p>DIRECT BOARD STAFF TO APPROACH THE BOARD OF PHARMACY REGARDING ALLOWING DIRECT ACCESS TO THE PRESCRIPTION DRUG MONITORING PROGRAM DATABASE.</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |
| 7.6 Website and renewal | As of November 16, 2010, 561 LPNs renewed with 1571 remaining, 2215 RNs renewed with 3637 remaining, and 158 APRNs renewed with 212 remaining. This is consistent with previous years. |
| 7.7 Staff Report | The board reviewed the staff presentations that were listed under Agenda Item 11. |
| 8.32 Prescriptive Authority Applicants | <p>Sheryl Dickman submitted a prescriptive authority application that meets the requirements but was received too late to be included on the consent agenda.</p> <p><i>Motion:</i> Christianson, seconded by Rustvang to:</p> <p>APPROVE SHERYL DICKMAN'S PRESCRIPTIVE AUTHORITY APPLICATION. (CP: PAUL OLSON, MD)</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> |

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| 8.32 Prescriptive Authority Applicants (continued) | <p>The following applicants have submitted applications for prescriptive authority since the last meeting and were ratified with the consent agenda:</p> <table> <tr> <td>KILEY ANDREAS, CNS, MINOT</td><td>CP: MICHAEL DALLOLIO, MD</td></tr> <tr> <td>IAN GREYBULL, FNP, BISMARCK</td><td>CP: BIRON BAKER, MD</td></tr> <tr> <td>RHIANON KORBYN, FNP, MANDAN</td><td>CP: ALAN BROADHEAD, MD</td></tr> <tr> <td>MISTY FALCON, FNP, WILLISTON</td><td>CP: LESZEK JASZCZAK, MD</td></tr> <tr> <td>CHRISTINE AMAN, FNP, BISMARCK</td><td>CP: ALBERT SAMUELSON, MD</td></tr> <tr> <td>SARAH MATCHA, FNP, FARGO</td><td>CP: TANYA HARLOW, MD</td></tr> <tr> <td>BEVERLY GREENWALD, FNP, ROLLA</td><td>CP: ROY CORDY, MD</td></tr> <tr> <td>*LESLEE NASLUND, FNP, FARGO</td><td>CP: MICHAEL MOLLERUS, MD</td></tr> <tr> <td>CHERYL SARTAIN, PsychNP, MINOT</td><td>CP: L. MARK BELL, MD</td></tr> <tr> <td>STEPHANIE MARTIN, FNP, DEVILS LAKE</td><td>CP: DAVID GEIER, MD</td></tr> <tr> <td>*MARGARET SOFORENKO, ACNP, FARGO</td><td>CP: JAMAL RABBI, MD</td></tr> <tr> <td>*SHERYL DICKMAN, FNP, MINOT</td><td>CP: PAUL OLSON, MD</td></tr> </table> <p>* denotes separate board action</p> | KILEY ANDREAS, CNS, MINOT | CP: MICHAEL DALLOLIO, MD | IAN GREYBULL, FNP, BISMARCK | CP: BIRON BAKER, MD | RHIANON KORBYN, FNP, MANDAN | CP: ALAN BROADHEAD, MD | MISTY FALCON, FNP, WILLISTON | CP: LESZEK JASZCZAK, MD | CHRISTINE AMAN, FNP, BISMARCK | CP: ALBERT SAMUELSON, MD | SARAH MATCHA, FNP, FARGO | CP: TANYA HARLOW, MD | BEVERLY GREENWALD, FNP, ROLLA | CP: ROY CORDY, MD | *LESLEE NASLUND, FNP, FARGO | CP: MICHAEL MOLLERUS, MD | CHERYL SARTAIN, PsychNP, MINOT | CP: L. MARK BELL, MD | STEPHANIE MARTIN, FNP, DEVILS LAKE | CP: DAVID GEIER, MD | *MARGARET SOFORENKO, ACNP, FARGO | CP: JAMAL RABBI, MD | *SHERYL DICKMAN, FNP, MINOT | CP: PAUL OLSON, MD |
| KILEY ANDREAS, CNS, MINOT | CP: MICHAEL DALLOLIO, MD | | | | | | | | | | | | | | | | | | | | | | | | |
| IAN GREYBULL, FNP, BISMARCK | CP: BIRON BAKER, MD | | | | | | | | | | | | | | | | | | | | | | | | |
| RHIANON KORBYN, FNP, MANDAN | CP: ALAN BROADHEAD, MD | | | | | | | | | | | | | | | | | | | | | | | | |
| MISTY FALCON, FNP, WILLISTON | CP: LESZEK JASZCZAK, MD | | | | | | | | | | | | | | | | | | | | | | | | |
| CHRISTINE AMAN, FNP, BISMARCK | CP: ALBERT SAMUELSON, MD | | | | | | | | | | | | | | | | | | | | | | | | |
| SARAH MATCHA, FNP, FARGO | CP: TANYA HARLOW, MD | | | | | | | | | | | | | | | | | | | | | | | | |
| BEVERLY GREENWALD, FNP, ROLLA | CP: ROY CORDY, MD | | | | | | | | | | | | | | | | | | | | | | | | |
| *LESLEE NASLUND, FNP, FARGO | CP: MICHAEL MOLLERUS, MD | | | | | | | | | | | | | | | | | | | | | | | | |
| CHERYL SARTAIN, PsychNP, MINOT | CP: L. MARK BELL, MD | | | | | | | | | | | | | | | | | | | | | | | | |
| STEPHANIE MARTIN, FNP, DEVILS LAKE | CP: DAVID GEIER, MD | | | | | | | | | | | | | | | | | | | | | | | | |
| *MARGARET SOFORENKO, ACNP, FARGO | CP: JAMAL RABBI, MD | | | | | | | | | | | | | | | | | | | | | | | | |
| *SHERYL DICKMAN, FNP, MINOT | CP: PAUL OLSON, MD | | | | | | | | | | | | | | | | | | | | | | | | |
| 12.2 Update list of BON Committee Appointments | <p>The program monitoring committee is meeting on December 8, 2010 and staff requests a substitute for the meeting in the event the Liz Anderson is not able to attend.</p> <p><i>Motion:</i> Christianson, seconded by Rustvang to: APPROVE BUZZ BENSON AS A SUBSTITUTION FOR ELIZABETH ANDERSON ON THE PROGRAM MONITORING COMMITTEE IF NEEDED.</p> <p><i>Roll call vote:</i> Anderson, absent; Benson, yes; Christianson, yes; Frank, yes; LaLonde, yes; Levi, yes; Rustvang, yes; Smith, yes; Traynor, yes; 8 yes, 0 no, 1 absent. Motion carried.</p> | | | | | | | | | | | | | | | | | | | | | | | | |

CONSENT AGENDA:

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| 8.1 NCSBN |
| 8.11 Communications from NCSBN Board of Directors |
| 8.12 Communication between NCSBN (Kathy Apple, CEO) and Excelsior College (Bridget Nettleton, Dean) |
| 8.13 NCSBN/CBS Community Partnership Program |
| 8.2 Office Management |
| 8.3 Nursing Practice |
| 8.31 Summary of practice calls |
| 8.32 Prescriptive Authority Applications |
| 8.4 Workplace Impairment Program Report |
| 8.41 Statistics |
| 8.5 Unlicensed Assistive Person/Medication Assistant |
| 8.51 Testing Summary Report |
| 8.52 NNAAP Testing |
| 8.6 Licensure |
| 8.61 Licensed Nurse Statistics |
| 8.61.(b) UAP Stats |
| 8.62 NCLEX-RN |
| 8.63 NCLEX-PN |
| 8.7 Discipline |
| 8.71 Discipline Statistics/Case Activity Report |
| 8.72 NLC Case Log |
| 8.8 Legal Counsel |
| 8.9 Education |
| 8.91 Ratification of CE Approval |
| 8.92 Summary of Education Calls (September and October) |
| 8.93 Notification by SD State University 1 BSN student in clinical placement in ND (Sanford, Fargo). |
| 8.94 Notification by Rasmussen College (Moorhead site) 26 AAS/PN students in clinical placement in various Fargo locations (Bethany Homes, Prairie St Johns, |

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| Triumph Hospital) |
| 8.95 Notification by St Louis University: 1 Nurse Practitioner student in placement in ND (Sanford, Fargo) |
| 8.96 Notification by Rasmussen College (Moorhead site) 8 AAS/PN student in ND clinical placement (Lisbon) |
| 8.97 Notification by U of MN: 1 Nurse Practitioner student (Fargo VA & Fargo Cass Public Health) |

BOARD COMMITTEES:

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| 9.0 Program Monitoring Committee | December 8, 2010 |
| 9.1 Nursing Education Committee | November 17, discussed with agenda items in 5.0 |
| 9.2 Finance Committee | |
| 9.3 Executive Committee | |
| 9.4 Prescriptive Authority Committee | Will meet in January or March |
| 9.5 Nursing Practice Committee | September 30, Task Force, October 25 th , discussed as agenda items 7.1 |
| 9.6 Prescription Drug Monitoring Program Committee | Next meeting March 24, 2011. Steven LeMeir, UND Researcher, presented data to the committee. Committee will continue to meet three times per year. |
| 9.7 Technology Committee | December 9, 2010 |

UPCOMING MEETINGS & REPORT OF MEETINGS ATTENDED:

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| 10.1 National Council of State Boards of Nursing Annual Meeting, August 11-13, 2010 August 2-5, 2011 |
| 10.2 NCSBN Monthly Meetings by teleconference calls and onsite: |
| 10.2-1 Policy Call - October 20. |
| 10.2-2 Education Consultants – October 7; November 11 |
| 10.2-3 Discipline Networking Call – |
| 10.2-4 EO Network –October 18, December 20 |
| 10.2-5 NLCA Meeting – October 12; November 29 |
| 10.2-6 Mid-Year Meeting – March 13-16, 2011 |
| 10.2-7 NCSBN Executive Officers Leadership Seminar – June 2011 |
| 10.2-8 Annual Institute of Regulatory Excellence, February 8-10, 2011 |
| 10.2-9 IRE Committee – October 7 & 8, December 13 |
| 10.2-10 Attorney/Investigator Symposium |
| 10.2-11 NCLEX Invitational |
| 10.2-12 Practice Consultant Call – October 20 |
| 10.2-13 Regulation of Unlicensed Assisted Personnel (UAP) |
| 10.2-14 TERCAP User Conference Call |
| 10.2-15 IT Summit – May 10-11, 2011 |
| 10.2-16 ULR Committee – October 11-12; Dec 6-7 |
| 10.2-17 APRN Summit – January 12-13, 2011 |
| 10.3 ND Nurse Leadership Council, September 23; January 5 |
| 10.4 ND Organization of Nurse Executives – October 13 |
| 10.5 ND Nurses Association - October 1, 2010, Seven Seas, Mandan |
| 10.6 ND Rural & Public Health Conference – March 23-25, 2011. |
| 10.7 ND LTCA Conference – May 3-6, 2011 |
| 10.8 ND Health Care Association Annual Meeting – October 12-14, 2010 |
| 10.9 Center Champion Nursing America Capacity Summit Team – September 13, January 5 |
| 10.10 ND Hospital Tele-Pharmacy Project Report |
| 10.11 Lay Midwife Meeting – September 27; November 29 |
| 10.12 Citizen Advocacy Center 2010 Annual Meeting – November 11-12 |

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Staff Presentations:

- 11.1 Violations of NPA – DNP – September 27, 2010
- 11.2 Emerging Issues – Trinity Health – October 14, 2010
- 11.3 NPA/Violations of NPA/WIP – MCO College of Nursing – September 27, 2010
- 11.4 NPA and APRN Scope of Practice – University of Mary - September 8, 2010
- 11.5 Delegating Effectively – DNP – October 25

The meeting recessed for lunch from 11:45 a.m. and reconvened at 12:45 p.m. on November 18th.

The meeting recessed at 4:20 p.m. and reconvened at 8:30 a.m. November 19, 2010.

The meeting adjourned at 9:45 a.m. on November 19, 2010.

Constance B. Kalanek, RN, PhD, FRE
Executive Director
Draft 11/30/2010